



# STUDIO POLICIES

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**LESSONS:** Lessons are designed to be as fun and as engaging as possible in order to allow each student to strengthen their abilities. Lessons are available Monday-Friday and Studio/Recording time can be booked any day. The studio is open unless listed as closed. Weekly classes can continue all year or pause for summer (July and August); confirm if you wish to continue over the summer.

**REGISTRATION:** Each year current students are given the opportunity to pre-register for Fall lessons and reserve their lesson time.

**EXPECTATIONS:** Students practice during the week and return to each lesson having worked on the previous assigned material. Students are expected to bring instruments(guitars / bass / microphone / etc) to lessons, drums / piano / amps / cables will be provided. Students must also remember to bring any music book and materials for class (capos, picks, tuners, etc)

**PAYMENTS:** Each payment is due before the start of the first lesson of the payment schedule month. There is a \$2 transaction fee charged with each payment. Paying for lessons monthly will cost \$20 total for the year, bi-monthly would total \$10. There are the option to pay Sept-Jan and Feb-June (\$4 fee) or to pay in full (fee is waived).

Payment can be received via e-transfer or cash.

**ABSENCES:** There are no refunds or credits for student absences. For teacher absences, students will be offered alternative lesson time or a refund. There are no refunds for group lessons. Please note that Spring break is not included as days the studio is closed. 1 student absence may be requested to be made up, provided 1 week notice was provided for the missed lesson.

If you are unable to attend your scheduled lesson you may

1. arrange to take the lesson in its scheduled time online.
2. arrange to send a close friend or family member to take your place.

**EQUIPMENT:** Please remember to respect and take care of the equipment inside of the studio.

**CANCELATIONS:** 2 lessons notice. (You are encouraged to attend the last two lessons)

Dates for special activities/camps/field trips will be provided as they become available.